**City of Glasgow**

**Minutes of Regular Session**

**August 14, 2023 at 6:30pm**

**Call to Order –**Mayor Neville called the meeting to order at 6:30 pm.

**Roll Call:**  Joey Gibbs, Eric Monnig, Art Westhues, and Renna Bean Donna Burns and Spencer Gerald.

**Consent Agenda:**

Alderman Westhues motioned to approve the minutes of the Open and Closed Session on July 10th, 19th, 31st , and the Open and Closed Budget on July 26th , 2023, along with the financial report with the allowance of discussion in closed session. Alderwoman Bean seconded the motion.

**Roll Call: Voting Aye:**Eric Monnig, Art Westhues, Joey Gibbs, Renna Bean, Spencer Gerald, and Donna Burns. Motion carried.

**6 aye, motion carried.**

**Public Comment:**

Mary Blacketer spoke on the loaning of chairs to Richland Church and stated that nothing else was moved after hearing that there was a complaint. There are only 3 people who know where the keys are kept. The Senior Center will need to raise funds as they are providing more meals for citizens then what they are allotted for. Without raising funds the Senior Center will have a deficit. They are planning a fish fry, date to be determined and asked if they can use a stall for cooking the fish. PWS Newton stated that this should not be a issue.

Ellen Dalzell spoke on the book her new book signing and how she would like the proceeds to help with the City pound.

**Old Business:**

1. **Charlie’s Quik Chek Bill No. 20230807-1 Ord. No. 3495: Vacate portion of 4th St south of Jackson St.:** Alderman Gibbs motioned to introduce Bill Number 2030807-1 and move that the first reading be dispensed with and that the bill be adopted as Ordinance number 3495. Alderman Monnig seconded the motion.

**Roll Call: Voting Aye:**Eric Monnig, Art Westhues, Joey Gibbs, Renna Bean, Spencer Gerald, and Donna Burns. Motion carried.

**6 aye, motion carried.**

1. **Adopting Chapter 520 Sidewalks and Retaining Walls Bill No. 20230807-2 Ord. 3510:** After discussion Alderwoman Bean motioned to table and revisit on September 11, 2023 Board of Alderman meeting.

**Roll Call: Voting Aye:**Eric Monnig, Art Westhues, Joey Gibbs, Renna Bean, Spencer Gerald, and Donna Burns. Motion carried.

**6 aye, motion carried.**

1. **Tree ordinance Bill No. 20230810-2 Ord. No. 3512:** Alderwoman Bean asked who would make the determination on said trees. Attorney Barron stated in section 520 it would fall under the building inspector to making ruling. Alderman Westhues motioned to introduce Bill Number 2030810-2 and move that the first reading be dispensed with and that the bill be adopted as Ordinance number 3512. Alderman Gerald seconded the motion.

**Roll Call: Voting Aye:** Art Westhues, Spencer Gerald

**Roll Call:** **Voting Nay:** Eric Monnig, Joesph Gibbs Renna Bean, and Donna Burns

**2 aye:4 nay, motion not carried.**

**Reports of Special Boards, Committees, and City Officers:**

1. **Court Reports:** Attorney Barron, one pending case is set for August 15th for driving while suspended and a shop lifting case.
2. **Police Department:** Chief Polson stated the department had worked numerous calls for service since the last council session, which ranging from domestic disturbance, property damage, accident reports, assisting on medicals, a child services call and nuisance complaints. Glasgow Police Department recently competed against Fayette PD and the Howard County Sheriff’s Department in a competition to raise school supplies for all schools in Howard County (New Franklin, Fayette, Glasgow, and St. Mary’s). Chief Polson is proud to say Glasgow PD raised the most school supplies and won the contest (bragging rights) and raised over 334 packaged items that will be evenly distributed throughout the 4 schools. A huge thank you to all those who donated. Chief Polson also spoke with the DEA on a drug take back for all individuals who need to get rid of all out dated medication. As of this meeting the date is still to be determined but will have the help of those at the Senior Center.
3. **Public Works:** Public Works Supervisor reported on Public Works for July: cut weeds bushes, trees, and removed debris from all over town that was obstructing view of intersections of streets. Meter were read and 15 replaced, yearly inventory was done during the rainy days, jetted and camera sewer pipe at 503 2nd St. and found a broken pipe. Ran new service for Scott Fuemmeler on 10th St. Work done on lift stations, the dump was burned off, serviced equipment and trucks. Lagoon was mowed and the aerators worked on. Lagoon samples taken, locates done, 2 fallen trees removed, road patches done, and Polich Industries vavle continues to be worked on.
4. **Budget Committee:** Met on July 26, 2023.  Alderwoman Bean motioned to amend the agenda to place passing the 23-24 FY Budget into New Business. Alderwoman Burns seconded the motion. **Roll Call: Voting Aye:**Eric Monnig, Art Westhues, Joey Gibbs, Renna Bean, Spencer Gerald, and Donna Burns. Motion carried.

**6 aye, motion carried.**

1. **Treasurer Report:**  Miriam Gebhardt reviewed the balance sheet with the Council. Ms. Gebhardt gave the council a worksheet that listed the 2023 Budget by fund and explained notes given on fund 10, 20, 60, 63, 64, and 75.
2. **Sidewalk Committee:** Mayor Neville spoke Becker’s sidewalk which has become a safety hazard. A bid from Schmidt’s Farm Supply was given to council for above sidewalk and patching spots down town. Alderman Gibbs motioned to accept Schmidt’s bid for less than $10,000.00. Alderwoman Burns seconded the motion. **Roll Call: Voting Aye:**Eric Monnig, Art Westhues, Joey Gibbs, Renna Bean, Spencer Gerald, and Donna Burns. Motion carried.

**6 aye, motion carried.**

Stump Island Road bid process needs to be started so that work can begin in the fall. The Park Board will also be involved in the process.

1. **Park & Recreation Board:** Reported that a basketball court for Stump Island is in the process with donated labor and raise of funds. Bids will be going out for the tennis court at Kuemmel Park.
2. **Library Board**: Steve Renne informed council that on September 9th there will be a book signing for Mona’s Mission. On September 16th there is to be a nine hole mini golf during the day for children and an evening advent for adults at Kuemmel Park center Shelter house. Asks for Board approval of Lynn Meyer to the Library Board, and come October it has been 1 year since the opening of the Butterfly Garden. They are looking into possible expansion of the butterfly garden with a sidewalk wrap around. Estimated cost will be $4,000.00. They are looking into donations and offered part of proceeds from the sell of Mona’s Mission book.

Alderwoman Bean motioned to amend the agenda and move items f. and g. Nikki Gouge from new business to next item of business. Alderman Monnig seconded the motion. **Roll Call: Voting Aye:**Eric Monnig, Art Westhues, Joey Gibbs, Renna Bean, Spencer Gerald, and Donna Burns. Motion carried.

**6 aye, motion carried.**

**New Business**

**f. Fire Cracker Classic Liquor License Beckett’s September 21-24, 2023:** Nikki Gouge requested council permission for a special event license for Beckett’s to sell liquor are the Fire Cracker Classic and the City will provide a letter to Mrs. Gouge. Alderman Gibbs motioned to approve granting permission for Beckett’s to sell liquor for the Fire Cracker Classic. Alderman Monnig seconded the motion.

**Roll Call: Voting Aye:**Eric Monnig, Art Westhues, Joey Gibbs, Renna Bean, Spencer Gerald, and Donna Burns. Motion carried.

**6 aye, motion carried.**

**g. Mini Golf at Kuemmel Park Liquor License Beckett’s September 16, 2023:** Nikki Gouge requested council permission for a special event license for Beckett’s to sell liquor are the Mini Golf at Kuemmel Park and the City will provide a letter to Mrs. Gouge. Alderman Gibbs motioned to approve granting permission for Beckett’s to sell liquor for the Mini Golf at Kuemmel Park. Alderman Monnig seconded the motion.

**Roll Call: Voting Aye:**Eric Monnig, Art Westhues, Joey Gibbs, Renna Bean, Spencer Gerald, and Donna Burns. Motion carried.

1. **aye, motion carried**

**h. Main St. Association purchase of trash cans :**Nikki Gouge representative, informed council that the Main St. Association would like to purchase trash receptacles to place on 1st St. City Clerk Yung contacted RTS to ask if additional cost would concur should more trash receptacles be place and RTS state it would not but asked that the receptacles be lined with a trash bag and locations of receptacles be given to them. Alderman Gibbs motioned to approve granting permission for Main St. Association would like to purchase trash receptacles to place on 1st St. Alderman Monnig seconded the motion.

**Roll Call: Voting Aye:**Eric Monnig, Art Westhues, Joey Gibbs, Renna Bean, Spencer Gerald, and Donna Burns. Motion carried.

**6 aye, motion carried**

1. **Library Board:** Reported research is on-going and signs are being worked on.
2. **Glasgow Housing Authority:** No representatives. Did see that the bank side was fixed.
3. **Chamber of Commerce:** Mr. Morris stated that they finally received the approval of the 501 C6 from the IRS. September 5, 2023, will be the Circus at Stump Island and that many local businesses have purchased 1 adult and 1 children’s ticket to give out to families. Chamber is working on a 5 year plan. Mr. Morris is currently acting as President while Mrs. Wagy is on maternity leave.

**New Business**

1. **Pay Ord. 3509:** Alderwoman Bean asked question about line item 2500 third item and line item 2000 overtime. Alderwoman Bean feels there is fraud going on. Mayor Neville stated that would be under closed session discussion. Alderman Gibbs motioned to approve Pay Ord. 3509. Alderman Monnig seconded the motion.

**Roll Call: Voting Aye:**Eric Monnig, Joey Gibbs, Art Westhues , Spencer Gerald, and Donna Burns.

**Roll Call:Voting Nay:** Renna Bean

1. **ayes: 1 nay, motion carried.**
2. **Adoption of Tax Levy Bill No 20230810-1 Ord. no. 3511:**Alderman Gibbs motioned to introduce Bill Number 2030810-1 and move that the first reading be dispensed with and that the bill be adopted as Ordinance number 3511. Alderwoman bean seconded the motion.

**Roll Call: Voting Aye:** Art Westhues, Joey Gibbs, Renna Bean, Spencer Gerald, Donna Burns

**Roll Call:** **Voting Nay:** Eric Monnig

**5 aye:1 nay, motion carried.**

1. **Jason Monnig:**Jason Monnig spoke to the council on the next phase of expansion with Monnig Global which will be a management company. Mr. Monnig passed around drawing of the site for the future building which is next to Dollar General. Mr. Monnig spoke on other developmental phases that they are hoping to have in the next few years. This will bring in multiple new jobs to the area, and bringing forth update technology to their companies. Mr. Monnig stated that the bridges will play a big part in bringing these projects forth along with the insurance needed once these bridges are in place. Mr. Monnig thanked Mayor Neville on working with Ryan Monnig and keeping him updated on the process of the bridges. Mr. Monnig asked if the city would like to in the future annex in the new properties into the City of Glasgow. Mayor Neville and Alderman Gibbs both spoke on the plans for the bridges and informed Mr. Monnig of when the next meetings will be held. Mr. Monnig next spoke to the Mayor and council asked that the record reflect that they appreciate the Glasgow PD. They donated money to the K9 unit because they felt this would help improve the safety of their workers because the job in itself is dangerous but those using illegal substances while working even more so. They would like to see the K9 unit continue to helping keeping their workers and the community safe.
2. **Appointing Kathy Wellborn to Housing Authority:**Alderman Gibbs motioned to appoint Kathy Wellborn to the Housing Authority. Alderman Westhues seconded the motion.

**Roll Call: Voting Aye:** Art Westhues, Joey Gibbs, Renna Bean, Spencer Gerald, Donna Burns

**Roll Call:** **Voting Abstain:** Eric Monnig

**5 aye:1 abstain, motion carried**

1. **Appointing Lynn Meyer to Library Board:**Alderman Gibbs motioned to appoint Lynn Meyer to the Library Board. Alderman Monnig seconded the motion.

**Roll Call: Voting Aye:**Eric Monnig, Art Westhues, Joey Gibbs, Renna Bean, Spencer Gerald, Donna Burns

1. **aye, motion carried**
2. **Deck on Bakes and Brews:** Scott Morris spoke with the council on putting a removable deck on the Decks and Brews that will create a sitting area. This will be where the pedestrian ramp is. Making it removable for city crews as needed. Council stated this will need to go through the Planning and Zoning Committee. Mr. Morris asked if there can be table and chairs on sidewalk. Council sees no issue with this for now.
3. **Riverfront Restoration:** Mayor Neville informed the council that he spoke with Shannon Damron about using the Riverfront Restoration funds for maintenance on Water Street. Mrs. Damron informed Mayor Neville the funds could be used for this. After discussion council has tabled and revisit on September 11, 2023 Board of Alderman meeting.
4. **Resident Complaints:** Multiple resident complaints have come into City Hall involving nuisance grass (after the rain) on Saline St., 3rd St, debris and trash in yards on Randolph St., street repairs on Riverview Dr. Police vehicles parking with wheel on sidewalks. City code enforcement has spoken to residents about grass and trash in yards. Public Work Street department worked on the road at Riverview Dr. Union St will be cleaned by Friday August 18, 2023.
5. **2-**hour Park 1st and Market St.: Chief Polson spoke to council about making 1st and Market St. during day time business hours. Signs will have to be ordered and posted. On 3rd St. Chief Polson asked the council to consider making that a one way street between certain hours of the day. After discussion Alderwoman Burns motioned to council has tabled and revisit on September 11, 2023 Board of Alderman meeting. Alderman Monnig seconded the motion.

**Roll Call: Voting Aye:**Eric Monnig, Art Westhues, Joey Gibbs, Renna Bean, Spencer Gerald, Donna Burns

1. **aye, motion carried**
2. **Mid-Mo Regional Planning Bill**- City Clerk Yung asked the council if they wanted to continue membership with Mid-Mo Regional Planning Commission and pay the fiscal year 2024 dues. Alderwoman Bean motion to pay the Mid-Mo Regional Planning Commission fiscal year 2024 dues. Alderman Westhues seconded the motion.

**Roll Call: Voting Aye:** Art Westhues, Renna Bean, Spencer Gerald, Donna Burns

**Roll Call: Voting Nay:** Eric Monnig

**Roll Call:** **Voting Abstain:** Joey Gibbs,

**5 aye:1 nay: 1 abstain, motion carried**

1. **Review of Employee Job Description:** After discussion of the City Administrator job description Alerwoman Bean motion to except job description for posting for a new City of Glasgow City Administrator. Alderman Monnig seconded the motion.

**Roll Call: Voting Aye:**Eric Monnig, Art Westhues, Joey Gibbs, Renna Bean, Spencer Gerald, Donna Burns

**6aye, motion carried**

1. **Water Meter Funds:** After discussion of water meter replacement order Alderman Gibbs motioned to use funds from fund 20 meter replacement and fund 90. Alderman Bean seconded the motion.

**Roll Call: Voting Aye:**Eric Monnig, Art Westhues, Joey Gibbs, Renna Bean, Spencer Gerald, Donna Burns

**6aye, motion carried**

1. **Code of Conduct:** moved to closed session
2. **Passing FY 23-24 Budget:** Alderman Gibbs motioned to pass the FY 23-24 Budget. Alderman Monnig seconded the motion.

**Roll Call: Voting Aye:**Eric Monnig, Art Westhues, Joey Gibbs, Renna Bean, Spencer Gerald, Donna Burns

1. **aye, motion carried**

**Mayor, Aldermen/Alderwomen & City Administrator Reports:**

Alderman Monnig asked who is responsible for fixing the steps next to the K of C Hall. Jackson St. drain cleaning update. Alderman Monnig asked if RTS had been notified about missing the trash receptacles along 1st St. Alderman Monnig also ask about the MDC boat ramp lease.

Alderman Westhues asked if the bushes were removed from 4th St and Washington for hindering the few of the road signs.

Alderwoman Bean asked what day the pool was closing and about a pool cover for the pool. Alderwoman Bean asked why the Police Explorer was still parking with its front tire on the sidewalk. Alderwoman Bean asked if the Glasgow PD was patrolling Dollar General, Casey’s and the YMCA at closing time. Alderwoman Bean asked if there was a way to transport the K9 unit safely and how it was covered under insurance. Alderwoman Bean asked if the Police Salary line was left as is in the new FY 23-24 budget, if Mr. Polich had returned email sent to him regarding COI. Alderwoman Bean asked what the status and cost for the lift station pumps were-ranging from $25,000.00-$30,000.00, and thoughts on getting a side by side for the Public Works Department to use for reading meters instead of the City trucks.

Alderwoman Burns wanted to thank Mayor Neville and Mr. Gibbs for working with the Monnig’s on the bridge project.

**Adjournment to Closed Session:**Alderman Monnig motioned to adjourn to a Closed Session at 8:43pm,

*(1). Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a governmental body or its representatives and its attorneys.*

*(3). Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.*

Alderman Westhues seconded the motion.

**Roll Call: Voting Aye:**Eric Monnig, Art Westhues, Joey Gibbs, Renna Bean, Spencer Gerald, and Donna Burns. Motion carried.

**6 aye, motion carried.**

**Adjournment:**(adjournment occurred from Closed Session)

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Rebecca Yung, City Clerk Larry Neville, Mayor Pro-Tem

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_