**City of Glasgow**

**Minutes of Budget Meeting**

**June 28th, 2023 at 6:30 P.M.**

**Call to Order –**Mayor Neville called the meeting to order at 5:30 pm.

**Roll Call:**  Eric Monnig, Art Westhues, Donna Burns, Renna Bean, and Spencer Gerald: 5 present 1 absent (Joey Gibbs)

**Consent Agenda:**

Alderwoman Bean motioned to approve the Treasurer Report from May 15th. Alderman Westhues, seconded the motion.

**Roll Call: Voting Aye:**Eric Monnig, Donna Burns, Art Westhues, Spencer Gerald, & Renna Bean. **6 aye, motion carried.**

**Public Comment:**

Mike Carter spoke regarding 621 1st Street. He stated that the water meter had yet to be replaced after he requested it. Mr. Carter doesn’t believe it should take this long. Mr. Carter mentioned that he has 30 years of contracting experience and that if an employee of his wasn’t performing he’d just fire them. Mike Carter then stated that the Public Works Supervisor and City Administrator should be fired due to his issue.

Mayor Neville then requested that Mike Carter’s water meter issue be resolved the week of the 4th of July. City Administrator Frazier stated that Public Works can attempt to resolve the issue by next week, but no guarantees.

Alderman Joey Gibbs arrived at 6:45 P.M.

**New Business**

**Review of the FY 23 Budget:** After the Boards discussion, Alderwoman Bean motioned to amend the FY 23 budget to reflect the *actual* revenues and expenses, finishing out the fiscal year. Alderwoman Burns seconded the motion.

**Roll Call: Voting Aye:**Joey Gibbs, Eric Monnig, Donna Burns, Art Westhues, Renna Bean, Spencer Gerald. **6 aye, motion carried.**

**Zeroing Out Negative Balances:** After the Boards discussion, Alderman Gibbs motioned to zero-out all negative fund balances prior to the start of the next fiscal year. Alderman Eric Monnig seconded the motion.

**Roll Call: Voting Aye:**Joey Gibbs, Eric Monnig, Donna Burns, Art Westhues, Renna Bean, Spencer Gerald. **6 aye, motion carried.**

**City Insurance:** Alderman Monnig motioned to move the City Insurance discussion to the end of the meeting; moving all other agenda up. Alderman Gerald seconded the motion.

**Roll Call: Voting Aye:**Joey Gibbs, Eric Monnig, Donna Burns, Art Westhues, Renna Bean, Spencer Gerald. **6 aye, motion carried.**

**OWN Engineering of S. Lift Station Bypass:** City Administrator Frazier discussed the South Lift Station bypass provided by OWN Engineering (formerly Anderson Engineering). He informed the Board that this engineering schematic was a requirement from DNR due to a previous lift station failure (which occurred in January, 2023). The City now has the opportunity to turn this design/schematic into a project to satisfy DNR. **Informational Only; no action taken.**

**FY 24 Preliminary Budget:**Discussion was had about the new budget and the remaining ARPA funds (≈$38,000). It was determined that the remaining funds would go towards new water meters. After further discussion, Alderwoman Burns motioned to introduce bill number 20230628 and moved that the first reading be dispensed with and adopted the bill as ordinance number 3504. An Ordinance approving the City of Glasgow’s Preliminary Budget for Fiscal Year 2024. Alderman Monnig seconded motion.

**Roll Call: Voting Aye:**Joey Gibbs, Eric Monnig, Donna Burns, Art Westhues, Renna Bean, Spencer Gerald. **6 aye, motion carried.**

**Fireworks:** The Board discussed the potential hazards and enforcement of citizens utilizing fireworks in dry conditions for Independence Day. **No action was taken.**

**FY 23 Audit:** The Board discussed utilizing Gerding, Korte, & Chitwood for City audit. It was determined that the City needs have GKC’s “engagement letter” prior to approving them to conduct an audit. **Tabled.**

**City Attorney RFP:** Alderman Gibbs motioned to accept the RFP with Attorney Barron’s amendments. Alderman Monnig seconded the motion.

**Roll Call: Voting Aye:**Joey Gibbs, Eric Monnig, Donna Burns, Art Westhues, Renna Bean, Spencer Gerald. **6 aye, motion carried.**

**Mayor, Alderman/Alderwoman, & City Admin Reports:** Mayor Neville discussed the U.S. ArmyCorp of Engineer Building that the City partially owns. The U.S. Army Corp of Engineers is making plans to demolish and the City decided that, in the event that they do, they will have to demolish the City’s portion in a safe manner.

**Adjournment to Closed Session:**Alderman Monnig motioned to adjourn to a Closed Session at 7:20 pm, pursuant to section 610.021 *(1). Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a governmental body or its representatives and its attorneys*

Alderman Bean seconded the motion.

**Roll Call: Voting Aye:**Eric Monnig, Arthur Westhues, Joey Gibbs, Spencer Gerald, Donna Burns, and Renna Bean. **6 aye, motion carried**

**Open Session:** Alderman Monning motioned return to an open session. Alderman Burns seconded the motion.

**Roll Call: Voting Aye:**Eric Monnig, Arthur Westhues, Joey Gibbs, Spencer Gerald, Donna Burns, and Renna Bean. **6 aye, motion carried**

**City Insurance:** After the Boards discussion,Alderman Gibbs motioned for the City to accept the Trident Insurance. Alderman Monnig seconded the motion.

**Roll Call: Voting Aye:**Joey Gibbs, Eric Monnig, Donna Burns, Art Westhues, Renna Bean, Spencer Gerald. **6 aye, motion carried.**

**Adjournment:**

Alderman Monnig motioned to adjourn at 7:50 pm. Alderman Westhues seconded the motion.

**Roll Call: Voting Aye:**Eric Monnig, Arthur Westhues, Joey Gibbs, Spencer Gerald, Donna Burns, and Renna Bean. **6 aye, motion carried**

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Andrew Frazier, City Administrator Larry Neville, Mayor

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_