**City of Glasgow**

**Minutes of Regular Session**

**December 11, 2023 at 6:30pm**

**Call to Order –**Mayor Neville called the meeting to order at 6:30 pm.

**Roll Call:**  Joey Gibbs, Eric Monnig, Art Westhues, and Donna Burns were present. Spencer Gerald was absent.

**Consent Agenda:**

1. Alderman Westhues motioned to approve the Open and Closed minutes November 13, 2023, along with the financial report.

Alderman Gibbs seconded the motion.

**Roll Call: Voting Aye:**Eric Monnig, Art Westhues, Joey Gibbs, and Donna Burns.

       **4 aye, motion carried.**

**Public Comment:**

Ellen Dalzell expressed her concern for a STOP sign at 4th St and Market due to a blind spot. After discussion the Chief of Police, Mayor and Public Works Supervisor will look at this area and come up with a solution.

Scott Morris informed council that the American Legion Post in Glasgow has chosen to give 7 organizations financial benefits. Three of those will include the Museum, Park, and Lewis Library.

Miriam Gebhardt asked council how it came about that the monthly council meetings where moved to the Glasgow Senior Center. How was the public informed and when was the discussion made. City Attorney Wiseman informed Mrs. Gebhardt that it followed State Statues. Mrs. Gebhardt was informed that it did not have to be taken to a vote and that it was posted on the monthly water bills and on the posted agenda for the meeting as well as social media.

Mike Carter spoke to Alderman Monnig on if he regretted voting on the impeachment and his feelings on the well being of the Senior Citizens. Mr. Carter spoke on the gutters needed for the Senior Center, his feelings on the City wasting of city funds, the selling of City Hall and the waste of money on an attorney.

**Old Business:**

* 1. **Monnig Annexation Bill No. 11.23-4 Ordinance 3522 v2:** Alderman Gibbs motioned to introduce Bill No. 11.23-34 and move that the first reading be dispensed and that the bill be adopted as Ordinance No 3522 v2.Alderman Monnig seconded the motion.

**Roll Call: Voting Aye:** Eric Monnig, Art Westhues, Joey Gibbs, and Donna Burns

 **4 aye; motion carried**

* 1. **Municipal Agreement with Missouri Highways and Transportation Bill No. 11.23-3 Ordinance 3521:** Alderman Gibbs motioned to introduce Bill No. 11.23-3 and move that the first reading be dispensed and that the bill be adopted as Ordinance No 3521.Alderman Monnig seconded the motion.

**Roll Call: Voting Aye:** Eric Monnig, Art Westhues, Joey Gibbs, and Donna Burns

 **4 aye; motion carried**

* 1. **LMI Survey:** Resource Supervisor gave the council an update on the status of the process of LMI study, and spoke to council on incentive to get participation from residents. Alderman Gibbs motioned to give a $10.00 rebate on water bills for those participants that want to receive it after turning in the LMI study. Alderman Westhues seconded the motion.

**Roll Call: Voting Aye:** Eric Monnig, Art Westhues, Joey Gibbs, and Donna Burns

 **4 aye; motion carried**

* 1. **OWN Inc. Contract:** Current contact covers the current bridge projects.
	2. **One-way from Washington St. to Howard St.:** Chief Polson spoke to council on the 4-way stop that was placed but still having issues with traffic in this area. After discussion this is to be tabled until January, 2024.
	3. **Employee Policy Handbook December 2023 v1:** After discussion council are to return to the meeting in January 2024 with changes/suggestions for the Employee Policy Handbook.

**Reports of Special Boards, Committees, and City Officers:**

1. **Court Reports:** 5 cases are on the docket.
2. **Police Department:** Chief Polson reported Glasgow Police Department has been on over 80 service calls since last council meeting. Varying from domestic disturbance, 3 traffic accidents, harassment and multiple traffic stops. Last month Chief Polson forgot to report the department had a career day out at Glasgow High School which was a success and included New Franklin and Pilot Grove. It was great to see the kids and educate them on law enforcement. The Glasgow Tournament was a success and the Police Department was on site every night with no incidents to report.
3. **Public Works:** Public Works Supervisor reported on Public Works for November: new cutting edges placed on snow plow along with rebuilding the snow plow setter, locates were done, shop and trucks were cleaned. Service for trucks were done, work done on pipe gallery, repaired lift station, and worked on Scada System. Repairs were done at the lagoons and a service leak. The dump was pushed off. Read meters, and cleaned lift station clear well and water plant.
4. **Budget Committee:** Budget meeting set for January 4, 2024 at 6:00pm.
5. **Treasurer Report:**  Miriam Gebhardt reviewed fund balances.
6. **Sidewalk Committee:** Work was started on the road at Stump Island by Glasgow Ready Mix. Road issue on Audsley Dr. was addressed and will be repaired by Glasgow Ready Mix. Street sign to be replaced.
7. **Senior Center:** Senior Center asked if they can use the American Legion area after the Legion moved out. Council seen no issue with this. Mrs. Blacketer asked if the City was getting bids on the gutters.
8. **Park & Recreation Board:** Board would like to extend repairs to the Stump Island road.
9. **Library Board**: Steve Renne thanked the American Legion for the donation. The Library is decorated for Christmas. A librarian has retired and they will be looking for a replacement.
10. **Museum Board:** No report given.
11. **Glasgow Housing Authority:** No report given.
12. **Chamber of Commerce:** Hosted the annual dinner on December 12, 2023 at 6pm. Received the Legacy Award. Officers coming up for the 2024 year.
13. **Main Street Association:** No report given.
14. **Planning and Zoning:** Tom Himmelberg to schedule a meeting for January 2024.

**New Business**

1. **Pay Ord. 3523:** Alderman Westhues motioned to approve Pay Ord. 3523. Alderman Monnig seconded the motion.

**Roll Call: Voting Aye:**Eric Monnig, Art Westhues, Joey Gibbs, and Donna Burns.

**4 aye, motion carried**

**b. MRWA-Mary West-Calcagno:**Mary West-Calcagno spoke to the council on working with the City to look for grants. Mrs. West-Calcagno informed the City that report on lead/galvanized lines needs to be turned in by March 1, 2024. Mrs. West-Calcagno also shared that MRWA can help the City mapping, rate study at no cost. Gave the city a heads up on P-FOS regulation changes that will have to be reported and the changes in the next 18 months.

**c. RTS Upcoming Contract:** Contract is up June 30, 2024. The City has had the same rate for trash for the past 9 years. There may be a rate increase. Representatives for RTS will come to the meeting in February 2024. Tabled until February.

**d. Bridge Update:**  Updated Council on meeting with OWN Inc. over Gregg’s Creek. Next meeting is set for December 22, 2023.

**e. Minutes of Open and Closed Session-MML for Municipal Clerks:**  City Clerk Yung explained what information was given to her through MML. This is the rules and regulations that all City Clerks follow. Copies of the minutes must be available to members of the governing body prior to the next scheduled meeting to allow an opportunity for careful study and possible corrections and additions. In general all records at city hall should be considered open to the public unless the records fall under a specific exemptions from the open meetings and records requirements (except the vote in these decisions must be made available to the public within 72 hours and the employee affected by the decision must be promptly notified and prior to public disclosures). A copy of this handbook will be placed at City Hall and on the City website for those who would like to see it.

**f. Suspected cases of fraud in City Hall:** Mayor Neville spoke on rumors of fraud within City Hall stating that the City wants to be transparent to all citizens and that no fraud has been seen within City Hall. There are issues within the system the City uses which is being corrected as found. Mayor Neville spoke with the State Auditor as well. There is a form that needs to be filled out if fraud is suspected. Mayor Neville stated the procedure in which this process would happen. The City would then pay for this Audit if this was to happen. Resource Supervisor Snider added to Mayor Neville, stating he has not seen nor suspects any fraud within the City and that cost to have this audit done is $50,000.00 in which the City would have to pay. This form and the 2018 Audit report will be available it anyone who wants it at City Hall.

**Mayor, Aldermen/Alderwomen & City Administrator Reports:**

Robert Snider spoke on looking into quotes and bids for future street paving thru CDBG, Economic Development, and nuisance properties. He is currently training for grant management and writing. Mr. Snider asked to bring forth a motion for the City Employees to have off December 26, 2023 in observance of the Christmas Holiday. Alderwoman Burns motioned to give City Employees December 26, 2023 off with pay. Alderman Gibbs seconded the motion.

**Roll Call: Voting Aye:** Art Westhues, Joey Gibbs, and Donna Burns

**Roll Call:** **Voting Nay:** Eric Monnig

**3 aye; motion carried**

Alderman Westhues stated that focus needs to be on sidewalk repair.

Alderman Gibbs stated City vehicles need to make sure they are getting fully serviced and checked out.

Mayor Neville stated that the house on LaFayette will be getting torn down within the next week.

**Adjournment to Closed Session:**Alderman Monnig motioned to adjourn to a Closed Session at 8:42pm,

*(1)  Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.*

*(17)  Confidential or privileged communications between a public governmental body and its auditor, including all auditor work product; however, all final audit reports issued by the auditor are to be considered open records pursuant to this chapter;*

Alderwoman Burns seconded the motion.

**Roll Call: Voting Aye:**Eric Monnig, Art Westhues, Joey Gibbs, and Donna Burns. Motion carried.

      **4 aye, motion carried.**

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Rebecca Yung, City Clerk Larry Neville, Mayor Pro-Tem

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_