**City of Glasgow**

**Minutes of Regular Session**

**October 12, 2023 at 6:30pm**

**Call to Order –**Mayor Neville called the meeting to order at 6:30 pm.

**Roll Call:**  Joey Gibbs, Eric Monnig, Art Westhues, and Renna Bean, and Donna Burns were present. Spencer Gerald was absent.

**Consent Agenda:**

Alderman Westhues motioned to approve the minutes of the closed session on August 14th, the closed session on August 23rd, the open and closed session on September 11th, the open and closed session on October 2nd, along with the financial report.

Alderman Monnig seconded the motion.

**Roll Call: Voting Aye:**Eric Monnig, Art Westhues, Joey Gibbs, and Donna Burns.

**Roll Call: Voting Nay:** Renna Bean

      **4 aye, motion carried.**

**Public Comment:**

Kathy Wellborn spoke on the sidewalk on 4th St and Commerce. Mrs. Wellborn informed council that it was cracked and looked to be washing away.

Miriam Gebhardt asked on the progress of Bear Creek Bridge replacement. This is under MoDot. Alderman Gibbs stated that the bridge went from a level F to D.

**Old Business:**

* 1. **Adopting Chapter 520 Sidewalks and Retaining Walls Bill No. 20230807-2 Ord. 3510:** Alderman Gibbs stated that it needs to follow ACI codes. Alderman Gibbs will email the Clerk with the information needed. Alderman Westhues gave the council his findings to review. Alderman Gibbs and Westhues will work together on this and return to Council in November. Tabled.
	2. **Bakes and Brews patio:** The Planning and Zoning Committee meet and passed that a patio could be placed in front of business.

Alderman Gibbs motioned to approve the patio so long as it can be removed for the City to get to utilities as needed and that the pation be built with ADA compliance or as close to compliance with it being removable**.** Alderwoman Bean seconded the motion.

**Roll Call: Voting Aye:**Eric Monnig, Art Westhues, Joey Gibbs, Renna Bean and Donna Burns.

 **5 aye, motion carried**

* 1. **2-hour parking on 1st St and Market St., along with one-way on 3rd St.:** There is a 2-hour parking currently in Glasgow City codes for 1st St and Market St. It is currently not enforced due to no signage stating area is 2-hour parking only. Alderman Gibbs asks that City Attorney Wiseman revise current City Code Section 355.015 removing the 2-hours parking. Tabled until November 2023 meeting.

No action is taken on 3rd St. one-way.

* 1. **Boone Clinic Sidewalk Bid:** After discussion, there is to be no sign placed on the building per owners. Due to companies in the field during crop season no bids have been received.
	2. **City Hall building:** Tabled until more information can be obtained.
	3. **Fine Schedule Police:** Tabled until Prosecutors office can get updated fine to Chief Polson. They have been out due to training.
	4. **Easement Agreement-Ronald and Kathy Hagedorn Ord 3516:** Mr. Hagedorn

Refused to sign Ordinance 3516, as he believes there is too much liability fault that should he let the Police have a shooting range that butts up to his property. Mr. Hagedorn would be fine with the City doing a survey should they chose. Alderman Gibbs believes there was a survey done already. Mayor Neville will speak to Derek Forbis on this.

* 1. **Resource Supervisor Pay Range:** After discussion Alderman Gibbs motioned to change the pay rate for Resource Supervisor to $27,000.00 to $45,000.00 based on experience.

 **Roll Call: Voting Aye:**Eric Monnig, Art Westhues, Joey Gibbs, Renna Bean and Donna Burns.

 **aye, motion carried**

**Reports of Special Boards, Committees, and City Officers:**

1. **Court Reports:** No report given.
2. **Police Department:** Chief Polson reported Glasgow Police Department has been on over 80 calls since last council meeting varying from traffic stops with citations issued, assault, disturbances, a DFS call, and loose dog calls. Served a search warrant in town in which methamphetamine, Fentanyl, psilocybin mushrooms, and oxycodone were retrieved fom the residence. K9 Rip was used in the search warrant as well. Was asked by the school to do various walk through during the school hours and have been doing that the past couple weeks at random. It’s been going well. Working on getting flyers this and next week for the DEA drug take back on October 28, 2023 at the Senior Center already posted on facebook.
3. **Public Works:** Public Works Supervisor reported on Public Works for September: GPM coming at end of month to place final meter at Water Plant, Read meters, worked on water plant filter room, and lime silo, fixed 3 meter valve leaks, 3 service leaks and 2 on meter, 1 water main leak, mowed properties, trim tree from road and signs, replaced 20 meters, formed up concrete for 2 sidewalks. Cleaned shop and yard, work on coin-a-matic, worked on well 1, put new lights and rewired plows, took lead copper samples, worked on vehicles. Did dirt work from leak repair, waiting on grant information for water main on 5th St, MoDot bridge 8th St meeting, drill crew for bridges, spoke with Mary at MRWA n lead line and steel line grant for town.
4. **Budget Committee:** Alderwoman Bean motioned to move quarterly to item k. under new business. Alderwoman Burns seconded the motion.

**Roll Call: Voting Aye:** Eric Monnig, Art Westhues, Joey Gibbs, Renna Bean, Donna Burns.

**5 aye, motion carried**

1. **Treasurer Report:**  Miriam Gebhardt reviewed fund balances giving special notice to the General fund.
2. **Sidewalk Committee:** Mayor Neville and PWS Newton will check on the sidewalk at 4th and Commerce. Mayor Neville will work on getting bids by October 16, 2023.
3. **Park & Recreation Board:** Check on the pool and camping revenue. City Clerk Yung will look into this.
4. **Library Board**: No report given.
5. **Museum Board:** No report given.
6. **Glasgow Housing Authority:** Kathy Wellborn spoke on the Pilot Tax that is due to the city every year asking for the City to waive this tax. Alderman Gibbs motioned to waive the 2024 (Fiscal Year 2023) Pilot Tax as long as Housing Authority is able to show that the monies went to the Community Center. Alderwoman Bean seconded the motion.

**Roll Call: Voting Aye:** Eric Monnig, Art Westhues, Joey Gibbs, Renna Bean, Donna Burns.

**5 aye, motion carried**

Alderman Gibbs motioned that the City Attorney review the current contract with the Glasgow Housing Authority. Alderwoman Burns seconded the motion.

**Roll Call: Voting Aye:** Eric Monnig, Art Westhues, Joey Gibbs, Renna Bean, Donna Burns.

**5 aye, motion carried**

1. **Chamber of Commerce:** Mr. Morris spoke on the long range planning they have with local businesses. They will be partnering with the Main St. organization. Work force development training will be within the next month. Looking to have a fully fund chamber employee.
2. **Main Street Association:** No report given.

**New Business**

1. **Pay Ord. 3518:** Alderman Gibbs motioned to approve Pay Ord. 3518. Alderman Westhues seconded the motion.

**Roll Call: Voting Aye:**Eric Monnig, Art Westhues, Joey Gibbs, Renna Bean, and Donna Burns.

**5 aye, motion carried**

1. **Annexation of Monnigs’ to the City of Glasgow all that portion the Southwest Quarter of Section16, Township51 North, Range 17 West Howard County:**Alderman Gibbs motioned accept the annexation of Monnigs’ to the City of Glasgow all that portion the Southwest Quarter of Section16, Township51 North, Range 17 West Howard County.

**Roll Call: Voting Aye:**Eric Monnig, Art Westhues, Joey Gibbs, Renna Bean, and Donna Burns.

 **5aye, motion carried**

**c. Scott Morris-American Legion:** Mr. Morris informed council that the American Legion Post #211 will combine with the Howard County American Legion. This will disband the Post here in Glasgow. They Post wants to thank the City for sharing part of the building on Washington St. as their post of operations.

**d. Mo Department of Health and Senior Service Contract with Roger Sullivan:** Alderman Gibbs motioned to accept the contract with Roger Sullivan through Health and Senior Services. Alderman Monnig seconded the motion.

 **Roll Call: Roll Call: Voting Aye:**Eric Monnig, Art Westhues, Joey Gibbs, Renna Bean, and Donna Burns.

 **5aye, motion carried**

**e. Planning and Zoning New Member Appointment:**  Resignation of Marion Weber. Larry Kramm was nominated to fill the open position. Alderman Monnig motioned to approve the nomination of Larry Kramm to the open sit on the Planning and Zoning committee. Alderwoman Burns seconded the motion.

 **Roll Call: Voting Aye:**Eric Monnig, Art Westhues, Joey Gibbs, Renna Bean, and Donna Burns.

 **5aye, motion carried**

Planning and Zoning next meeting is November 6, 2023.

**f. Mapping for the City of Glasgow Zoning Map:**  Council was given a current zoning map. City Clerk Yung has been in contact with Mid Mo Regional Planning Commission for updating the zoning map at no cost to the City.

**g. Glasgow Housing Authority, Annual Report FYE:** This was discussed in the Housing Authority report.

**h. Resident Complaints:** The City had complaints at 515 3rd St. for large quantity of old furniture and other debris that is blocking sidewalk in the front of house, along with nuisance bush. This has been cleaned since the report was filed. 512 5th St complaint was filed for overgrown yard and inhabited by various nuisance animals. This is currently in the process of being cleaned since the report was filed.

**i. 2024 Election Information:** City Clerk Yung gave all council an informational packet informing them on the changes with the upcoming election in 2024. This will also be placed on the City website, along with the City Facebook page for public knowledge.

**j. CD#122217640 review of funds:** A discussion over what to do with the current CD when it comes due in November.

**k. Budget Review:** Mrs. Gebhardt along with council did a quarterly review on City funds. Mrs. Gebhardt will compile a list of any amendments that need to be made to the budget and will have them for Council on October 16, 2023.

**Mayor, Aldermen/Alderwomen & City Administrator Reports:**

Alderman Westhues gave thanks to Chief Polson on getting filed complaints taken care of in a timely manner.

Alderwoman Bean asked if the Furnace filter at the City Garage had been changed.

Alderwoman Burns asked for an update on the pipe to be replaced at McMillan residence.

**Adjournment to Closed Session:**Alderman Monnig motioned to adjourn to a Closed Session at 8:42pm,

*(1). Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a governmental body or its representatives and its attorneys.*

*(3). Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.*

Alderman Westhues seconded the motion.

**Roll Call: Voting Aye:**Eric Monnig, Art Westhues, Joey Gibbs, Renna Bean, and Donna Burns. Motion carried.

      **5 aye, motion carried.**

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Rebecca Yung, City Clerk Larry Neville, Mayor Pro-Tem

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_