**City of Glasgow**

**Minutes of Regular Session**

**January 9, 2023 at 6:30 P.M.**

**Call to Order –**Mayor Pro Tem Neville called the meeting to order at 6:30 pm

**Roll Call:**  Joey Gibb, Renna Bean, Fred Foley, and Larry Neville, Eric Monnig, and Susan Freese.

               6 present

**Consent Agenda:**

Alderman Gibbs motioned to approve the minutes of Open Session on December 4th along with the Financial Report with the correction of wording that was used in reference to the Glasgow High School meter reading. The word “forgive” was used and the word adjusted should have been used. Alderman Foley seconded the motion.

**Roll Call: Voting Aye:**Fred Foley, Renna Bean, Joey Gibbs, Eric Monnig, Susan Freese and Larry Neville. Motion carried.

**Public Comment:**

Brenda Day spoke with the Council about the Glasgow Senior Center and asked if the Center was able to be used after hours and what that time frame looked like. Mrs. Day asked if who would need to be contacted if the Center was to be used after hours. Mrs. Day stated that they could place a calendar with dates in place of when the center would be in use after hours and who was using the Center.

Jim Duran also spoke with the Council asking that if the Center was rented out would they charge for the rental of it. After listening and discussion both Mayor Pro Tem Neville and City Attorney Barron asked that before making any decision that they would like to go over contract first. Mayor Pro Tem Neville said he would contact Mrs. Day after reviewing contract.

**Old Business**

1. **Property: 636 Lafayette St:**

The City has made contact with Mr. Caison multiple times and as well as giving Mr. Cason extended time frame in order to start making repairs on the property. As of this date January 9, 2023 no work has been done and Mr. Caison has not contacted the City to give any updates. After Council discussion, Alderwoman Bean motioned to proceed with the demo of 636 Lafayette St. Attorney Barron stated that should we proceed the City would have to sue the property owner in order to incur the cost. Alderwoman Bean stated that this property has been in the process of review for the last 7 years and wants to proceed with action on said property. Alderwomen Bean pulled her first motion to start the demo of 636 Lafayette. Alderwoman Bean motioned to put out bids for cost of demo. Alderman Gibbs seconded the motion.

**Roll Call: Voting Aye:** Renna Bean, Larry Neville

**Roll Call: Voting Nay:** Eric Monnig, Fred Foley, Joseph Gibbs, and Susan Freese.

**2:4 vote motion not passed.**

Council requested that City Administrator Frazier reach out 1 more final time to Mr. Caison. Tabled until February meeting.

1. **Business License: Fees and Renewal Date:** After discussion this has been tabled until February 2023 Council meeting.
2. **Water Meter Waiver and Maintenance:** Alderman Gibbs motion to introduce bill number 20230109-01 and move that the first reading be dispensed with and that the bill be adopted as ordinance number 3486. Alderman Foley seconded the motion.

**Roll Call: Voting Aye:** Susan Freese, Renna Bean, Larry Neville, Eric Monnig, Fred Foley, and Joseph Gibbs.

**6 aye, motion carried.**

1. **Water Plant Roof Bids:** One bid was submitted to the City for the Water Plant Rood Bid. Brandon Minor Construction placed the bid with a total cost of $13,000.00. These funds would come from the Capital Improvement funds.

Alderman Gibbs motioned to accept Brandon Minor Construction bid in the amount of $13,000.00. Alderwoman Freese seconded the motion.

**Roll Call: Voting Aye:** Larry Neville, Eric Monnig, Fred Foley, Joseph Gibbs, Susan Freese, Renna Bean.

 **6 aye, motion carried.**

1. **Recreational Marijuana Sales Tax :** Alderman Gibbs motion to introduce bill number 01092023 and move that the first reading be dispensed with and that the bill be adopted as ordinance number 3487. Alderwoman Bean seconded the motion.

**Roll Call: Voting Aye:** Susan Freese, Renna Bean, Larry Neville, Eric Monnig, Fred Foley, and Joseph Gibbs.

**6 aye, motion carried.**

**Reports of Special Boards, Committees, and City Officers:**

1. Court Reports: Attorney Barron stated all tickets have been paid.
2. Police Department: Chief Polson stated 80 calls for service sine meeting in December. 4 shoplifting cases at Dollar General (all solved and sent to PA), 1 Parental Kidnapping case solved and closed, 1 unlawful use of a weapon at the YMCA (solved and sent to PA), 1 domestic assault and resisting arrest (closed due to arrest), and 1 stealing of catalytic converter at J&B Fleet (solved and sent to PA)
3. Public Works: Public Works Superintendant Norman Newton reported that 4 leaks have been fixed and 3 lines leaking have been repaired. Street Crew has been working on filling potholes, and checking all streets and sidewalks making a list of what repairs is need. Street crew has redirected water from the building at John Deere, crews plowed snow, and during the cold temperatures the crew worked endlessly keeping the Plant and Wells from freezing. Only 1 report of a residential meter frozen during this time. It was reported that the wells will need a removable box to cover the pump for low temperatures
4. Budget Committee: Will meet again January 11,2023 at 5:30.
5. Sidewalk & Street Committee: No reports given
6. Park & Recreation Committee: No reports given
7. Library Board- No reports given
8. Museum Board- To meet January 11, 2023
9. Chamber of Commerce/Main St: No report given

**New Business**

* 1. **Pay Ordinance #3490**

 Alderman Gibbs motioned to approve Pay Ordinance #3490. Alderman Monnig seconded the motion.

**Roll Call: Voting Aye:** Susan Freese, Renna Bean, Larry Neville, Eric Monnig, Fred Foley, and Joseph Gibbs.

**6 aye, motion carried.**

* 1. **Water Plant Improvements:**
		1. Sludge pit- need to look at 5 year approval
		2. Generators- Superintendant Newton to talk to Hilgedicks and look on Surplus Store for a generator.
		3. Meters- New meters are needed at the Water Plant to meter the raw and finished water. Raw meters last from 10-20 years and finished meters have a life span up to 20 years.
		4. Old Equipment Removal- old useable equipment located in City Garage and with council permission to remove. Permission given.
		5. MRWA will be coming down to look at the Water Plant and see what can be improved on and what the Plant may need.
	2. **Wells:** Looking at the 500 year plan. A fence will need to be placed around the water tower and Superintendant Newton will look into this with DNR.

 Alderman Gibbs motioned to make a bid for the Water Tower and Silo to have the outside cleaned. Alderman Foley seconded the motion.

 **Roll Call: Voting Aye:** Susan Freese, Renna Bean, Larry Neville, Eric Monnig, Fred Foley, and Joseph Gibbs.

**6 aye, motion carried.**

**Alderwomen Freese, motion to amend the agenda to allow Michael Eggers, Purchasing of City Hall to be moved to next line item. Alderman Monnig seconded the motion.**

**Roll Call: Voting Aye: Joseph Gibbs, Fred Foley, Eric Monnig, Larry Neville, Susan Freese, and Renna Bean.**

 **6 aye, motion carried.**

* 1. **Michael Eggers-Purchasing of City Hall:** Mr. and Mrs. Eggers were present and spoke with the council on possibly purchasing the 2nd floor of the City Hall Building. They are looking for a place to retire and really enjoy being in Glasgow. They are both real estate agents and wanting to down grade in size. They would remodel and make sure that it was done outside of City Hall business hours. They have experience with remodeling and rental properties and would work with the City on maintaining the building. Mr. Eggers even stated that he would entertain the idea of buying the whole building and renting to the City. This would have to be bid out and also a lease agreement entered. Tabled until February meeting.
	2. **Moving Meters outside Discussion**: Cost of removing old water meters that are inside residential homes or businesses is $1,031.63 plus labor. This is for a ¾ inch meter. 1 inch meters are a higher amount. A certified plumber will need to be hired by the City to ensure the plumbing on residents side of the meter is installed adequately. The City would generate a written notice for all residents and businesses who’s meters a located inside to sign.
	3. **Selling Equipment:** John Deere Tractor with front end loader-yellow, John Deere Tractor-green, Green John Deere brush hog, sewer auger, and 1 generator.

 Alderman Gibbs motioned to make a bid for the Water Tower and Silo to have the outside cleaned. Alderman Foley seconded the motion.

 **Roll Call: Voting Aye:** Susan Freese, Renna Bean, Larry Neville, Eric Monnig, Fred Foley, and Joseph Gibbs.

**6 aye, motion carried.**

* 1. **Milling**: Market and 4th St will need to be milled in order to ix the road. Moberly is allowing Glasgow to borrow their miller machine. The City of Moberly asks that the City of Glasgow pay for the replacement of the teeth in return for using their machine. Alderman Monnig motioned to approve the use of City of Moberly miller and pay for the teeth up to $300.00. Alderwoman Bean seconded the motion.

**Roll Call**: **Voting Aye:** Joseph Gibbs, Susan Freese, Larry Neville, Eric Monnig, Fred Foley, Renna Bean.

 **6 aye, motion carried**.

* 1. **ARPA Funds Update:** The remaining funding in the ARPA account is $119,439.00.
	2. **2019 Disaster DR 4451:** Deobligate projects in Disaster 4451.
	3. **112 2nd St. Terrace Light Pole:** After discussion this was tabled until more information can be gained.
	4. **Insurance Broker Discussion:** Another insurance broker asked if the City was looking for new representatives. Alderman Gibbs stated he would speak with current insurance broker.
	5. **Howard St. Retaining Wall:** Concerned citizens have questioned the City about the leaning pole. Alderwoman Freese stated they are moving forward after waiting on the engineering report and AT&T to move their fiber. Larry Neville said he would speak with Barringhaus as well.
	6. **Chariton K9:** Chariton County Sheriff’s Department’s budget will be approved Friday January 13, 2023 and in the budget will be a $2,500.00 K9 usage line. This will be given to the Glasgow Police budget in order to use the K9 unit. They will provide a vehicle and any other needs for the use of K9 in Chariton County. Alderwoman Bean motioned to accept the $2,500.00 from Chariton County for the use of the K9 unit. Alderman Foley seconded to motion.

**Roll Call:** Voting Aye: Eric Monnig, Fred Foley, Joseph Gibbs, Renna Bean, Susan Freese and Larry Neville.

 **6 aye, motion carried**

**Mayor, Aldermen/Alderwomen & City Administrator Reports:**

City Administrator Frazier will open the bidding process for IT services for the City of Glasgow.

Alderman Monnig asked about the Subordinate Combined Waterworks and Sewerage System Refunding Revenue Bonds Handout. The Financial information and Operating Data was found to be incorrect by the City Administrator and City Clerk dating back to 2020. This information has since been corrected and returned to Development Dynamics LLC.

Residents have asked about water bills. City Clerk explained that she would have the meters checked and get in contact with those residents.

Alderman Gibbs asked if the motors for the pool have been checked. City Administrator Frazier will get with Park Board members to get this completed.

Alderwoman Bean was following up with pervious talks about the Public Works doing safety trainings. Public Works Superintendant Newton informed Council that they have been working on different online trainings. Polich Industries building is to be purchased from the City by the end of month, Tom Culbertson curb will be put in as soon as weather allows. Alderwoman Bean stated she would like to work with Chief Polson on setting up a Community Outreach Program. Alderwoman Bean also asked if council could get a weekly update on the works of City employees.

Alderwoman Freese spoke on the leak at 507 2nd St. As it was a City line leaking Alderwoman Freese asked about responsibility of payment for damages done to basement of home.

Chief Polson talked to Rick Meyer about removal of Christmas lights.

Mayor Pro Tem Neville spoke on relocating truck route. This route is currently 4th St to Washington. Dog Clinic is in April and Alderwoman Bean will be making the calls to start this process.

Alderman Foley moved to Closed Session at 9:15pm. Alderman Monnig seconded the motion.

**Roll Call: Voting Aye:** Susan Freese, Eric Monnig, Joseph Gibbs, Renna Bean, Fred Foley, and Larry Neville. Motion Carried.

 6 aye, motion carried

**Adjournment:**

Alderman Monnig motioned to adjourn at 11:45pm. Alderman Foley seconded the motion.

**Roll Call: Voting Aye:** Susan Freese, Eric Monnig, Joseph Gibbs, Renna Bean, Fred Foley, and Larry Neville. Motion Carried.

 6 aye, motion carried

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Rebecca Yung, City Clerk Larry Neville, Mayor Pro-Tem

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_