**City of Glasgow**

**Minutes of Regular Session**

**September 11, 2023 at 6:30pm**

**Call to Order –**Mayor Neville called the meeting to order at 6:30 pm.

**Roll Call:**  Joey Gibbs, Eric Monnig, Art Westhues, and Renna Bean Donna Burns and Spencer Gerald.

**Consent Agenda:**

Alderwoman Bean asked for corrections to be made in the Closed Session minutes on August 14 and August 23.

Alderwoman Bean motioned to approve the minutes of the Open Session on August 14 and the Open Public Hearing on August 14. Alderman Westhues seconded the motion.

**Roll Call: Voting Aye:**Eric Monnig, Art Westhues, Joey Gibbs, Renna Bean, Spencer Gerald, and Donna Burns.

      **6 aye, motion carried.**

**Public Comment:**

Randy McMillan spoke to the council about lower water pressure at his residence, along with moving his meter so he can place a cement pad down. PWS Newton informed Mr. McMillan that MRWA would be coming to town to test multiple water lines around the city for low water pressure. A new line would be in the cost range of $3,000.00 to $5,000.00 because the city would have to bore a new line. Mr. McMillan also spoke on the garden on Commerce and 7th and how the water is out the bank.

Mike Carter read a letter he wrote to the council on how he felt there was favoritism within the city shown by Mayor Neville. Mr. Carter stated that he felt that Mayor Neville was not doing a good job as Mayor. Mr. Carter stated he did not understand why his son was not paid out for sick hours to help fund his class reunion trip or that his sons raise was not given. Stating again that Mayor Neville was showing favoritism in the city. Mr. Carter questioned why anyone doing a Sunshine request had to pay for them. Mr. Carter asked where people would see the City Clerk at and spoke on her taking cigarette breaks and being on her phone at these times. Mr. Carter felt that there was not enough work being done by the City Clerk. Mr. Carter then spoke on how he did not feel it was right for Bakes and Brews to be able to take away parts of a public sidewalk in order for them to have sitting outside for customers. Mr. Carter than spoke on his feeling on a 2-hour parking down town as this would take away from businesses on 1st St. This would also cause an issue if someone rented out K Of C hall and those people parking on the street would have to move after 2 hours.

Mary Blacketer spoke on another worker with the Senior Center being out for the next couple of weeks due to health reasons. The Senior Center will have volunteers to come in and help cover one of those will be Teresa Walker. Ms. Blacketer and Mrs. Walker will be doing the training. Ms. Blacketer asked that Public works or even Chief Polson open the Senior Center on days needed verses having multiple keys made. This was not an issue for either Public Works or Police.

**Old Business:**

1. **Adopting Chapter 520 Sidewalks and Retaining Walls Bill No. 20230807-2 Ord. 3510:** Alderman Gibbs asked that Attorney Wiseman review the Chapter 520 Sidewalks and Retaining Walls. Table until October 12, 2023 meeting.
2. **Bakes and Brews patio:** This item has been placed on hold until the Planning and Zoning Committee can have a meeting.
3. **Mitch Gibler with OWN-Report on Schnell Rd and Industrial Dr.:** Mr. Gibler reported via Webex that the bridge project is moving forward. Core samples are out for testing and Industrial Dr bids should be out by winter and project completed in May 2024, with Schnell Rd following. Ryan Monnig with Monnig Industries was given Mr. Gibler weights needed and all parties are up to date on process.
4. **2-hour parking on 1st St and Market St, 3rd St one-way:** After discussion this item has been tabled until the October 12, 2023 meeting.
5. **City Officials Code of Conduct Bill No. :9-2023-2 Ord. No. 3517:** Alderman Gibbs introduced Bill No. 9-2023-2 and move that the first reading be dispensed with and that the bill be adopted as Ordinance No. 3517. An ordinance of the City of Glasgow, Missouri, adopting the City Officials Code of Conduct; time when ordinance shall take effect. Alderman Monnig seconded the motion.

**Roll Call: Voting Aye:**Eric Monnig, Art Westhues, Joey Gibbs, Renna Bean, Spencer Gerald, and Donna Burns.

     **6 aye, motion carried**

1. **Release and Indemnity Agreement: Ronald & Kathy Hagedoen Bill No. :9-2023-1 Ord. No. 3516:** Alderman Gibbs introduced Bill No. 9-2023-1 and move that the first reading be dispensed with and that the bill be adopted as Ordinance No. 3516. An ordinance approving a release and indemnification agreement; Authorization to Mayor to sign on behalf of city; Time when ordinance shall take effect.

**Roll Call: Voting Aye:**Eric Monnig, Art Westhues, Joey Gibbs, Renna Bean, Spencer Gerald.

**Roll Call: Voting Nay:** Donna Burns

     **5 aye:1 nay, motion carried**

1. **Schmidt Farm Construction, LLC Bid:** Bid for concrete at Stump Island was opened and passed to Council members. Alderwoman Bean motioned accept bid from Schmidt Farm Construction, LLC for concrete 20x40 at entrance of Stump Island in the amount of $10,300.00. Alderman Westhues seconded the motion.

**Roll Call: Voting Aye:**Art Westhues, Joey Gibbs, Renna Bean, Spencer Gerald, and Donna Burns.

**Roll Call: Abstain:**Eric Monnig

     **5 aye:1 abstain, motion carried**

1. **Employee Handbook:** After discussion more review is needed. Table until October 12, 2023 meeting.

**Alderman Gibbs motioned to amend the agenda and move New Business c. Ryan Construction before Reports of Special Boards, Committees, and City Officers. Alderwoman Bean seconded the motion.**

**Roll Call: Voting Aye:**Eric Monnig, Joey Gibbs, Renna Bean, Spencer Gerald, and Donna Burns.

**Roll Call: Abstain:**Art Westhues

     **5 aye:1 abstain, motion carried**

**New Business:**

**c. Ryan Construction:** Pat Ryan talked with council about being a Project Manager. Mr. Ryan gave a rundown of his resume and work he has done in the area. Mr. Ryan stated his hourly fee to be a Project Manager is $200.00 with no mileage charge. Mr. Ryan would like to send an engagement letter to City Attorney prior council making a decision.

**Reports of Special Boards, Committees, and City Officers:**

1. **Court Reports:** No report given.
2. **Police Department:** Chief Polson reported Glasgow Police Department has been on over 80 calls for service since the last council session. Those calls included a children's division assist other agency call, several traffic stops, a peace disturbance and numerous animal at large calls/vicious animal calls which citations were issued.

During the past two weeks 2 pursuits were headed towards Glasgow one got turned away before entering city limits and the suspects were apprehended thanks to a combined effort of Glasgow PD, Howard County Sheriff's Department, Fayette PD, Missouri State Highway Patrol and Cooper County Sheriff's Department. The second pursuit was stopped by Glasgow Police Department with the use of our stop sticks before the car could enter city limits. The suspect was arrested and the car was sniffed by K9 rip which lead to an alert and more charges for the suspect. Another combined effort between the Howard County Sheriff's Department, Highway Patrol, Glasgow PD. The stop sticks did exactly what they were designed to do and flatten the tires and disable the vehicle before it could enter city limits.

Currently in the beginning stages of working on setting up something for the high school with Cooper County Sheriff's Department to come to high schools and speak about policing, explaining the job and giving young kids an idea of future career possibilities. More to follow on that later.

1. **Public Works:** Public Works Supervisor reported on Public Works for August: paint streets and parking spots, replace to date 110 meters and installed 2 meter pits, read meters, worked on servicing mowers and equipment. Leaks on Jennings Dr. and 5th St. Ran conduit for meter display at water plant, built winterization boxes around well and for the raw water. Mowed city properties and sprayed weeds, patched sink holes on Boone and 2nd St., Washington and 3rd St., 4th and 5th St., 5 Hwy and Orchard and LaFayette St. Replaced signs on Market St. Schnell Rd and 8th St. Had 3 sewer calls at 509 2nd St., 5th St. and Howard, 7th St. Trees were cut on LaFayette, 4th St., 5th St., and Washington. Worked on sludge blow off at water plant, sewer samples taken, lagoon pump removed to be rebuilt. Cleaned shop and vehicles, fixed water plant basin scraper broken repair chain drive. DNR reports for pool submitted.
2. **Budget Committee:** Quarterly meeting will be October 12, 2023.
3. **Treasurer Report:**  Miriam Gebhardt reviewed fund balances giving special notice to 20, 60, 64, and 68 which are negative at this time. Discussed upcoming quarterly budget review. Reviewed rates and due dates of 12 CD’s currently in city funds. Council expressed no objection to the Library Board retaining possession of/being responsible for CD document #122226025.
4. **Sidewalk Committee:** Letter was submitted to City Hall by Boone Clinic stating issues with sidewalk and handicap assessable parking. Mayor Neville stated that he tried inquiring with ADA group but received no information for ADA compliant spots on a hill. Sidewalk outside of Boone Clinic needs repaired. City will get open for bids on repairs and in the meantime City will patch. Mayor will speak to the building owners Chris Sanders about placing a patient parking only sign on building. Mark spots in front of Boone Clinic in yellow to distinguish those as patient parking. Grates need to be looked at as well; 1.25 inch grate package was discussed. Alderwoman Bean motioned to purchase 1 sign for Boone Clinic stating Patient Parking. Alderwoman Burns seconded the motion.

**Roll Call: Voting Aye:**Eric Monnig, Art Westhues, Joey Gibbs, Renna Bean, Spencer Gerald, and Donna Burns.

     **6 aye, motion carried.**

1. **Park & Recreation Board:** No report given.
2. **Library Board**: Steve Renne informed council that on September 9th book signing for Mona’s Mission went well with a good turnout. On September 16th there is to be a nine-hole mini golf during the day for children and an evening advent for adults at Kuemmel Park center Shelter house.
3. **Museum Board:** No report given.
4. **Glasgow Housing Authority:** No report given.
5. **Chamber of Commerce:** Mr. Morris stated that on September 5, 2023, the Circus at Stump Island had the best turnout in years. Pumpkin Days has been cancelled this year. Asked for council to approve that Water St. will be partially closed on October 31, 2023 for yearly trunk-or-treat. This is approved.
6. **Main Street Association:** No report given.

**New Business**

1. **Pay Ord. 3514:** Alderman Westhues motioned to approve Pay Ord. 3514. Alderman Monnig seconded the motion.

**Roll Call: Voting Aye:**Eric Monnig, Art Westhues, Joey Gibbs, Renna Bean, Spencer Gerald, and Donna Burns.

    **6 aye, motion carried**

1. **2023 Adopting Ordinance –New Code of Ordinances Bill No. 09-2023 Ord. No. 3515:**Alderman Gibbs motioned to introduce Bill Number 09-2023 and move that the first reading be dispensed with and that the bill be adopted as Ordinance number 3515. An ordinance adopting and enacting a new code of ordinances of the city of Glasgow, county of Howard, state of Missouri; establishing the same; providing for the repeal of certain ordinances not included therein, except as herein expressly provided; providing for the manner of amending such code of ordinances; providing penalty for the violation thereof; and providing when this ordinance shall become effective. Alderman Monnig seconded the motion.

**Roll Call: Voting Aye:**Eric Monnig, Art Westhues, Joey Gibbs, Renna Bean, Spencer Gerald, and Donna Burns.

1. **aye, motion carried**

**d. Tommy Manley Interstate Contracting and Coating:** City Clerk Yung explained to council that due to illness Mr. Manley’s has been out and as soon as recovers then his company will be back to finish the water tower and paint the yellow jacket on the side.

**e. Resident Complaints:** Review of complaints issued to the City for the month of August.

 **f. Planning and Zoning Committee:**  Mayor Neville stated he is working on getting a hold of members.

**g. City Hall Building:**Discussion on repairs needed to City Hall building; windows, door, 3rd level. Discussed putting a 20x40 building attached to City Garage for a new City Hall on Washington St. Alderwoman Bean would like to get appraisal of current City Hall building. Alderman Westhues asked if there was any other location such as the Veteran’s Park that could be used as a new location. Bids will be requested for different location. Tabled until October 12, 2023 meeting.

**h. Missouri Department of Natural Resource – Energy Audit Reimbursement Program:**After discussion more information is requested and to be emailed to council.

 **i.  Open Employee Positions:** moved to closed session.

 **j. Fine Schedule:** Chief Polson spoke to council that at court the City is working off an old fine schedule. City PA is working on getting Chief Polson to update his fine schedule.

**FYI:** Information given to council on new meter installed locations, MDC contract, ward boundaries map.

**Mayor, Aldermen/Alderwomen & City Administrator Reports:**

Alderman Monnig asked what the insurance stated about the fallen tree on Mr. Tindall’s land.

Alderman Gibbs stated that the alley way repair was coming along nicely with the aid of new worker with Schmidt Farm Construction. Alderman Gibbs ask City Attorney if the City could clean up fallen tree at sidewalk on Mr. Tindall’s.

Alderwoman Bean asked about ACL complaints

Alderwoman Burns asked PWS Newton if he spoke with the US Post Office in drain.

Mayor Neville spoke on Dazzee breach along with letter from IT Mr. Wright. Mayor Neville reported that Monnig Industries submitted request to annex land. Mayor Neville requested Chief Polson to speak on K9 unit in which Polson explained the request asked for mutual aide requested from Howard Co. Sheriffs office on vehicle pursuit. K9 deployed for a free air stiff which lead to finding of drug paraphernalia.

Mayor Neville informed council that Rhonda Monnig had contacted him about trespassing happening on her property. Mayor Neville spoke on Riverfront Restoration and Hazel Price funds being released to the Park for repair of tennis court.

**Adjournment to Closed Session:**Alderman Monnig motioned to adjourn to a Closed Session at 9:00pm,

*(1). Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a governmental body or its representatives and its attorneys.*

*(3). Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.*

Alderman Westhues seconded the motion.

**Roll Call: Voting Aye:**Eric Monnig, Art Westhues, Joey Gibbs, Renna Bean, Spencer Gerald, and Donna Burns. Motion carried.

      **6 aye, motion carried.**

**Adjournment:**(adjournment occurred from Closed Session)

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Rebecca Yung, City Clerk Larry Neville, Mayor Pro-Tem

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_